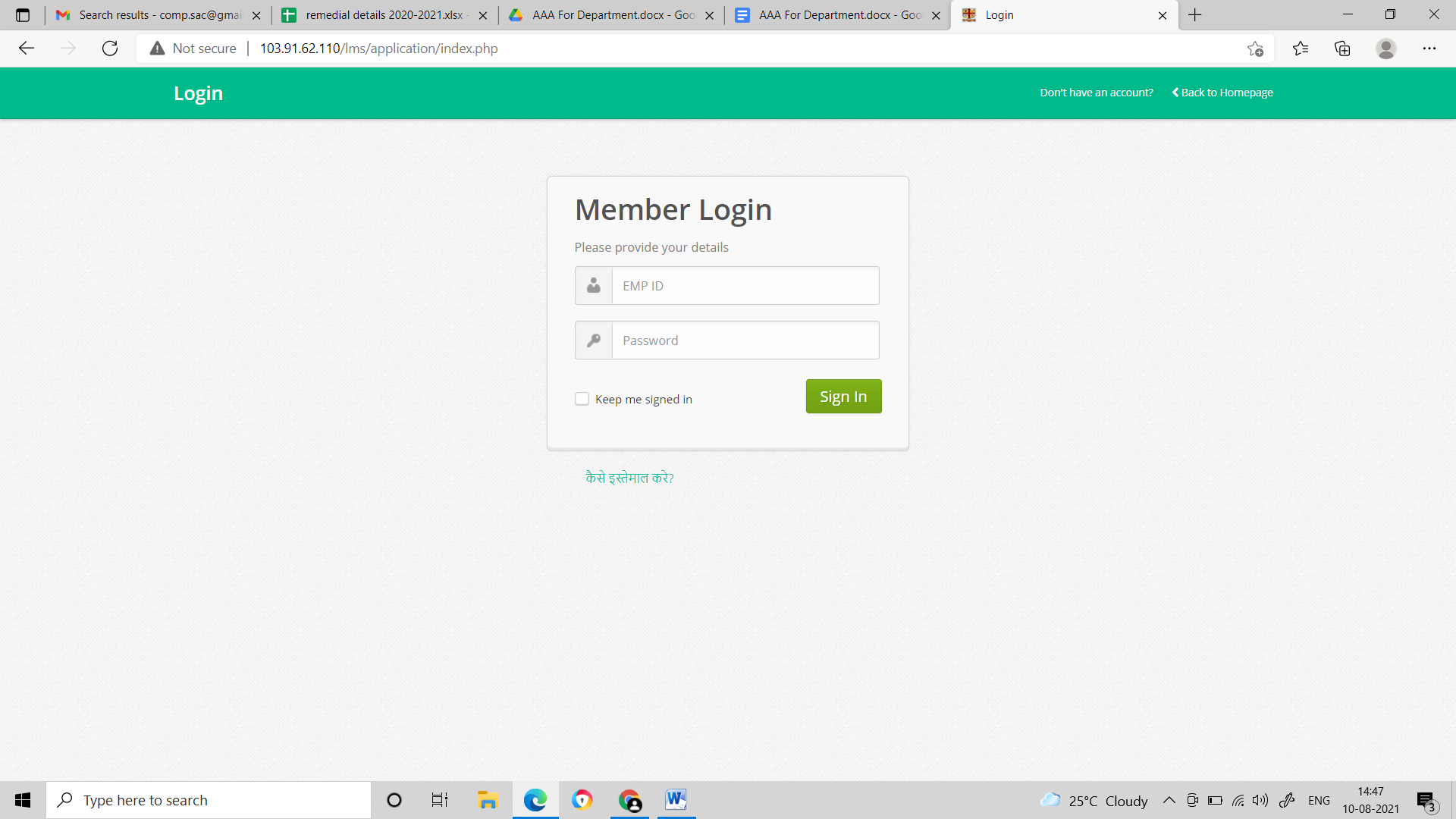
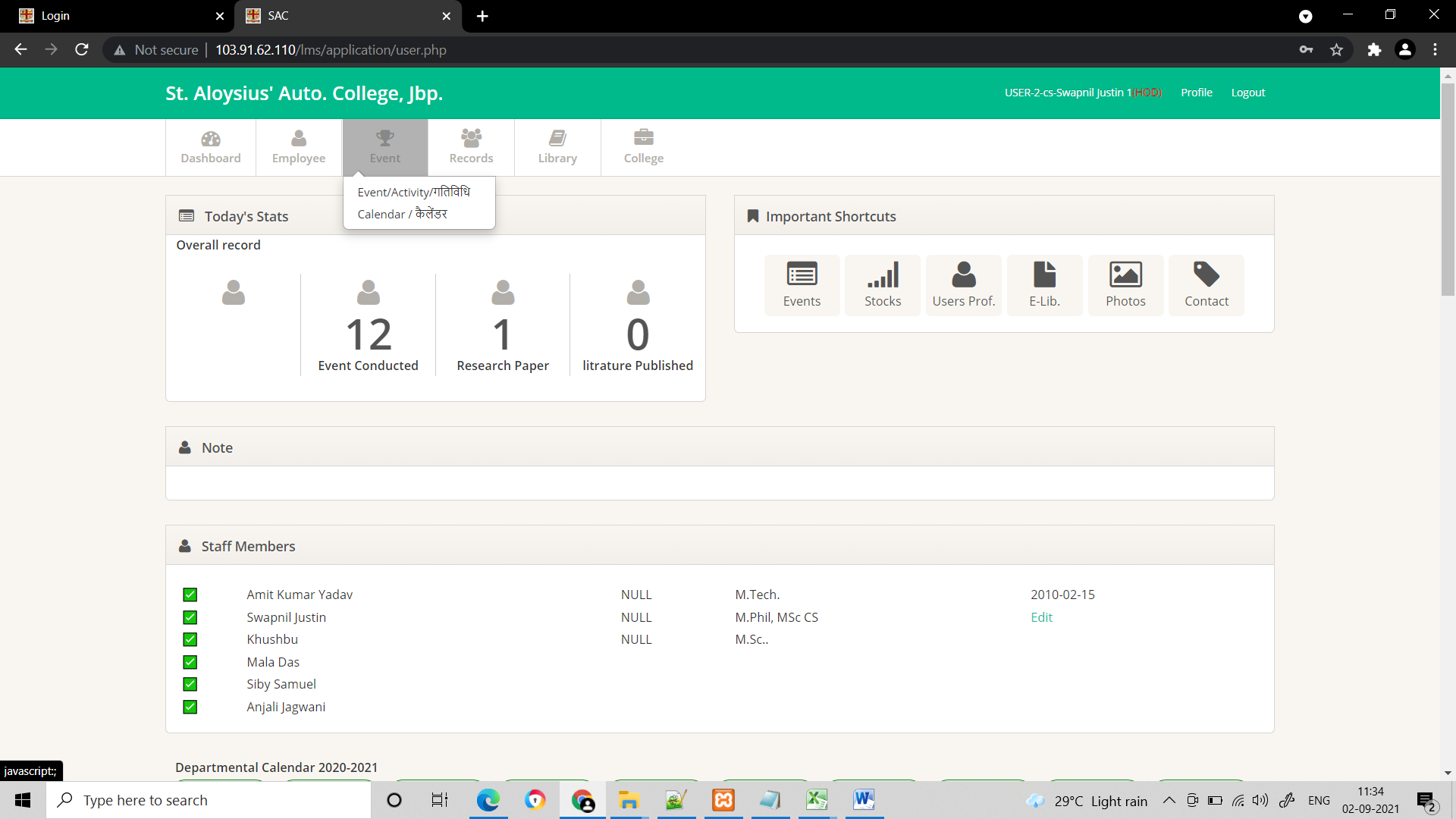
**For HOD regarding Academic Calendar**

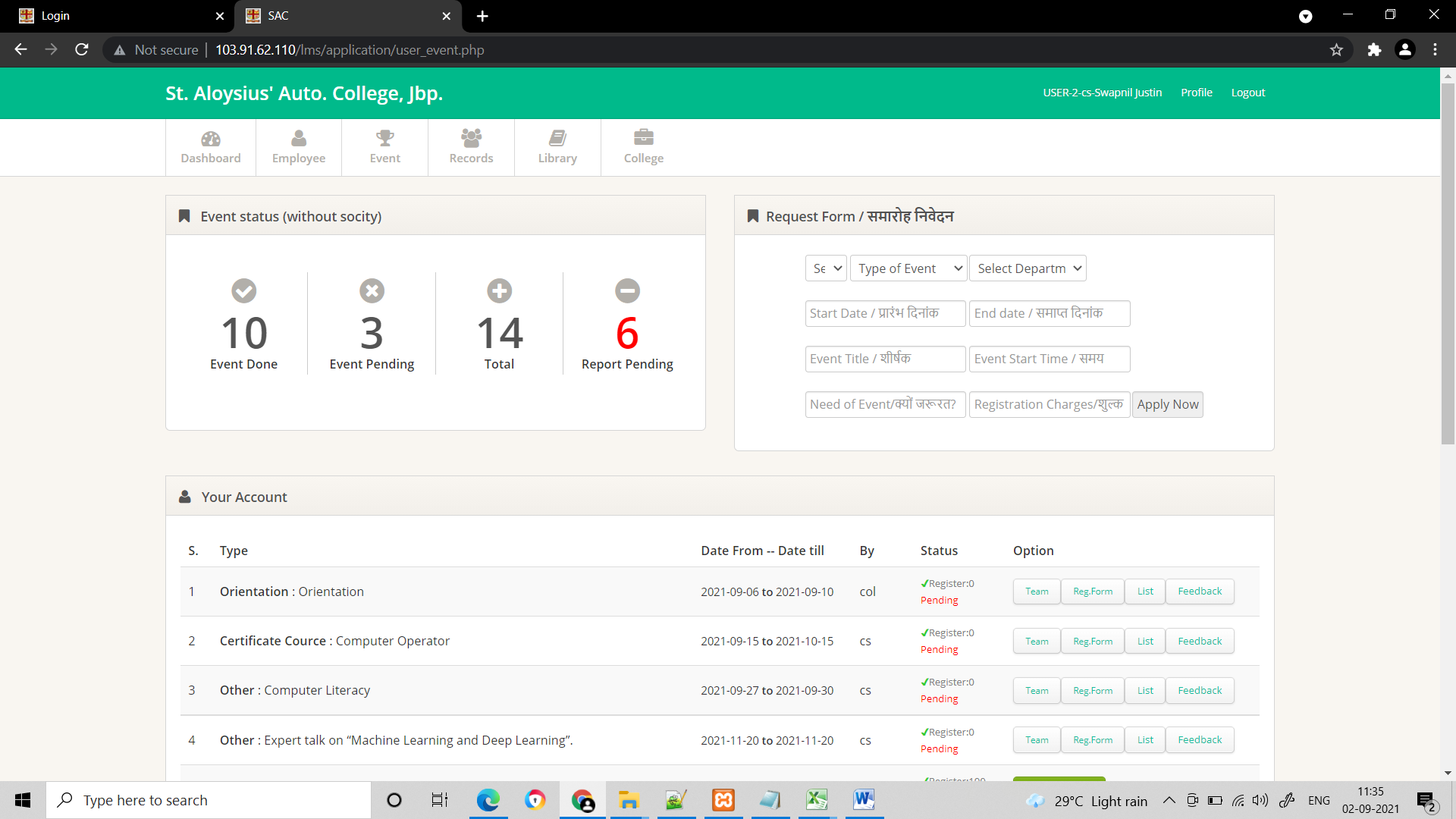
Enter URL 103.91.62.110/lms



1. Enter your employee ID in user id and Password both section



Click

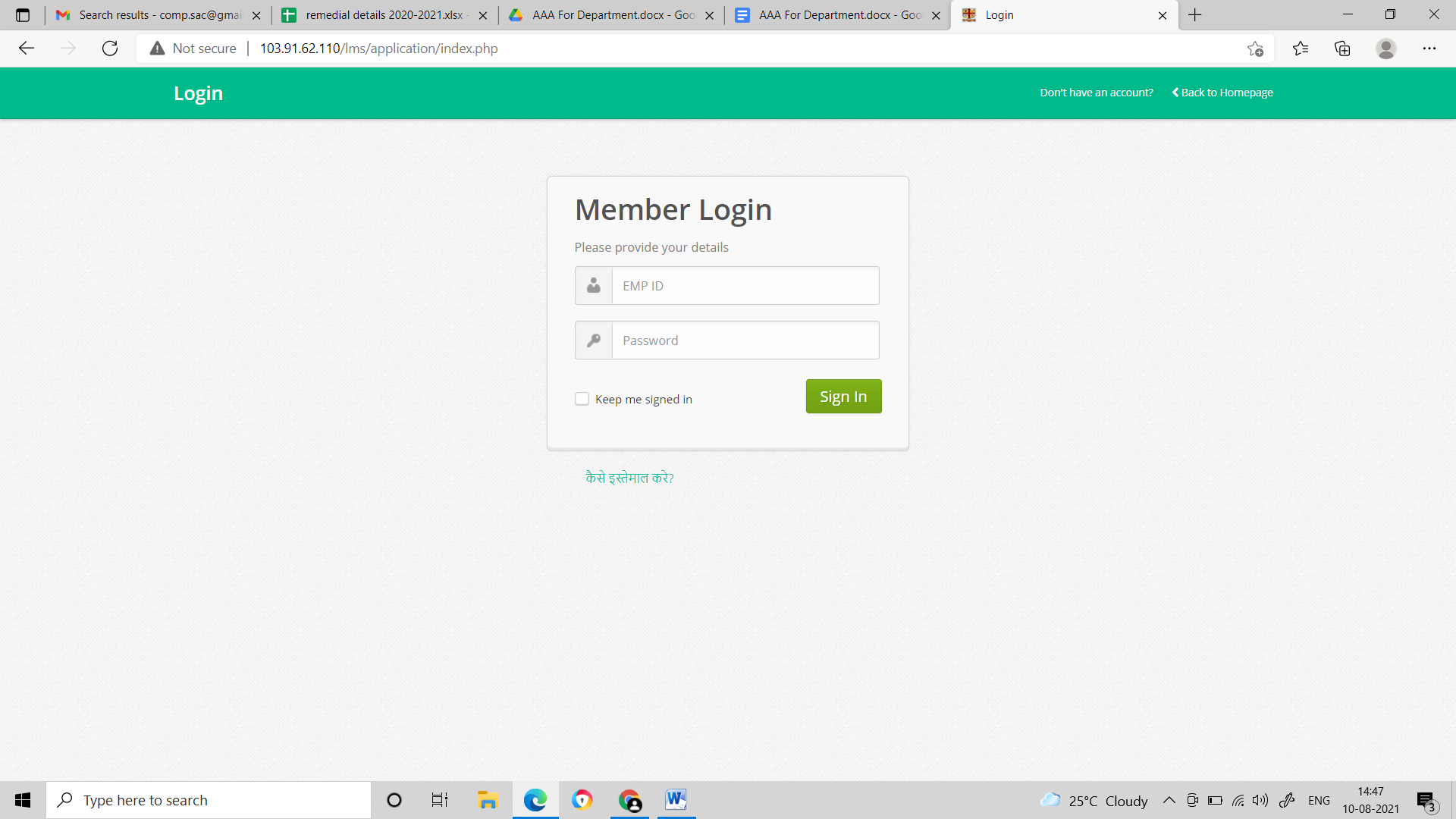


Fill details and click apply

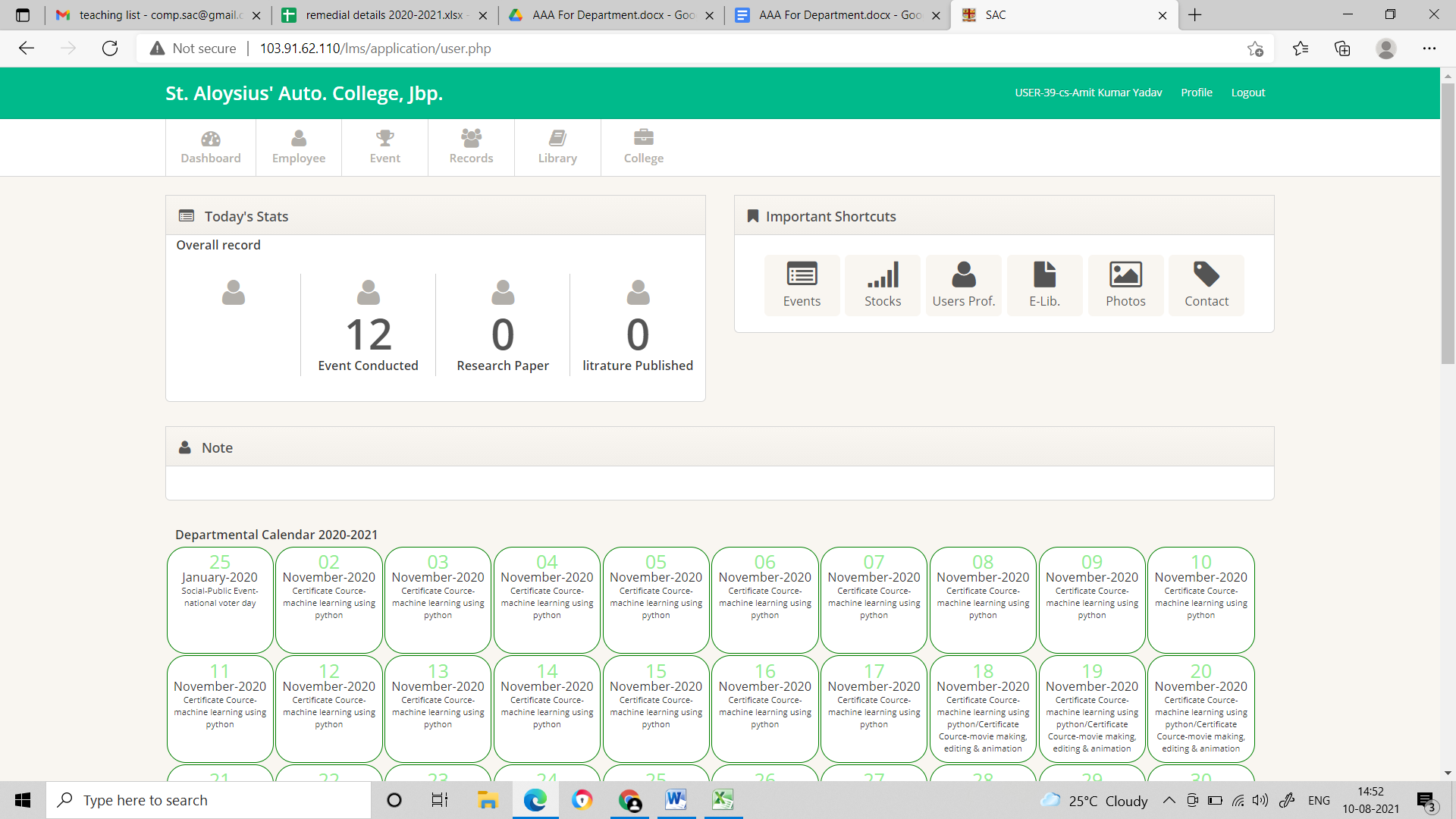
The End

**For every Teacher of the department : Updating Personal Profile**

Enter URL 103.91.62.110/lms

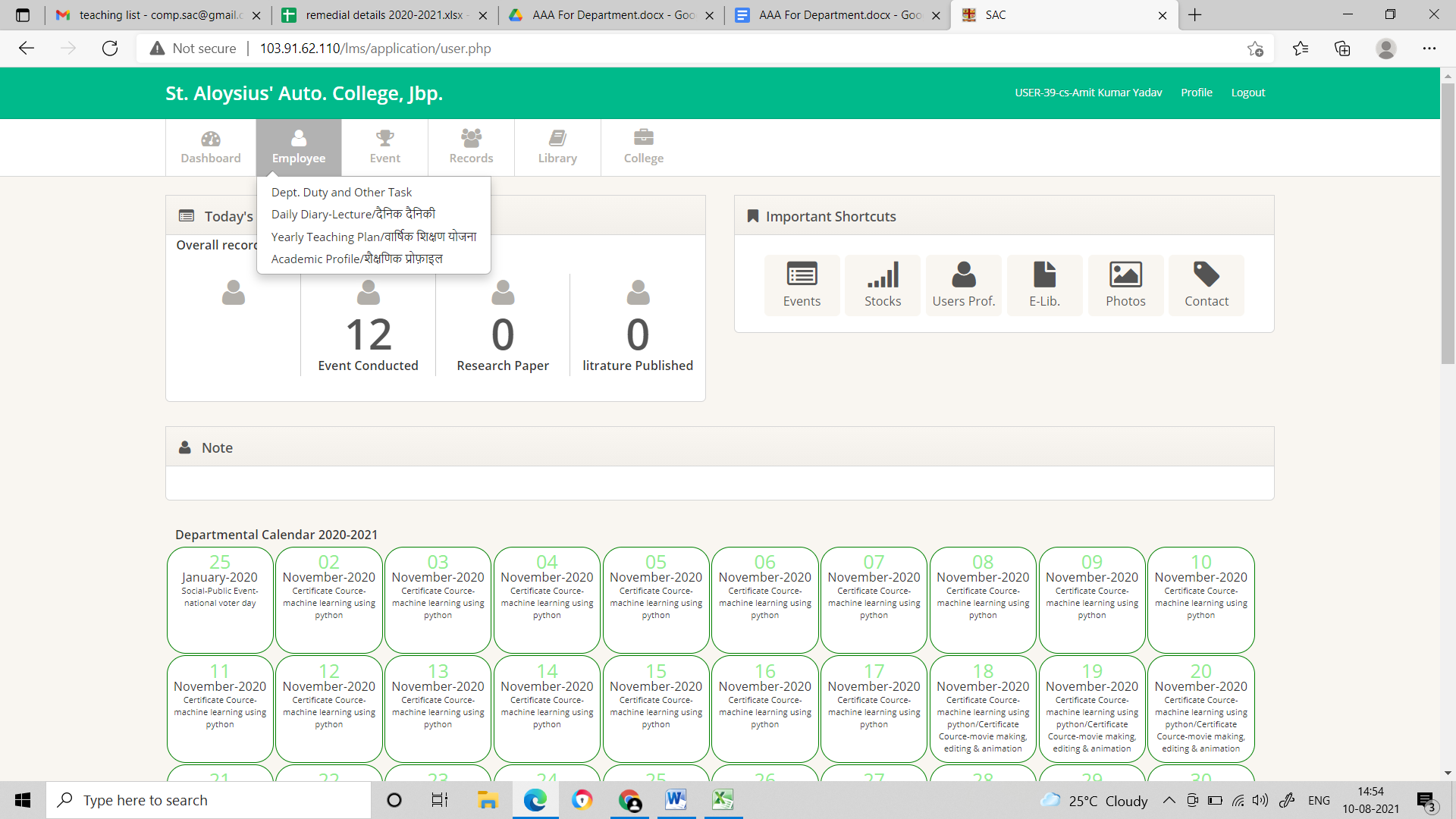


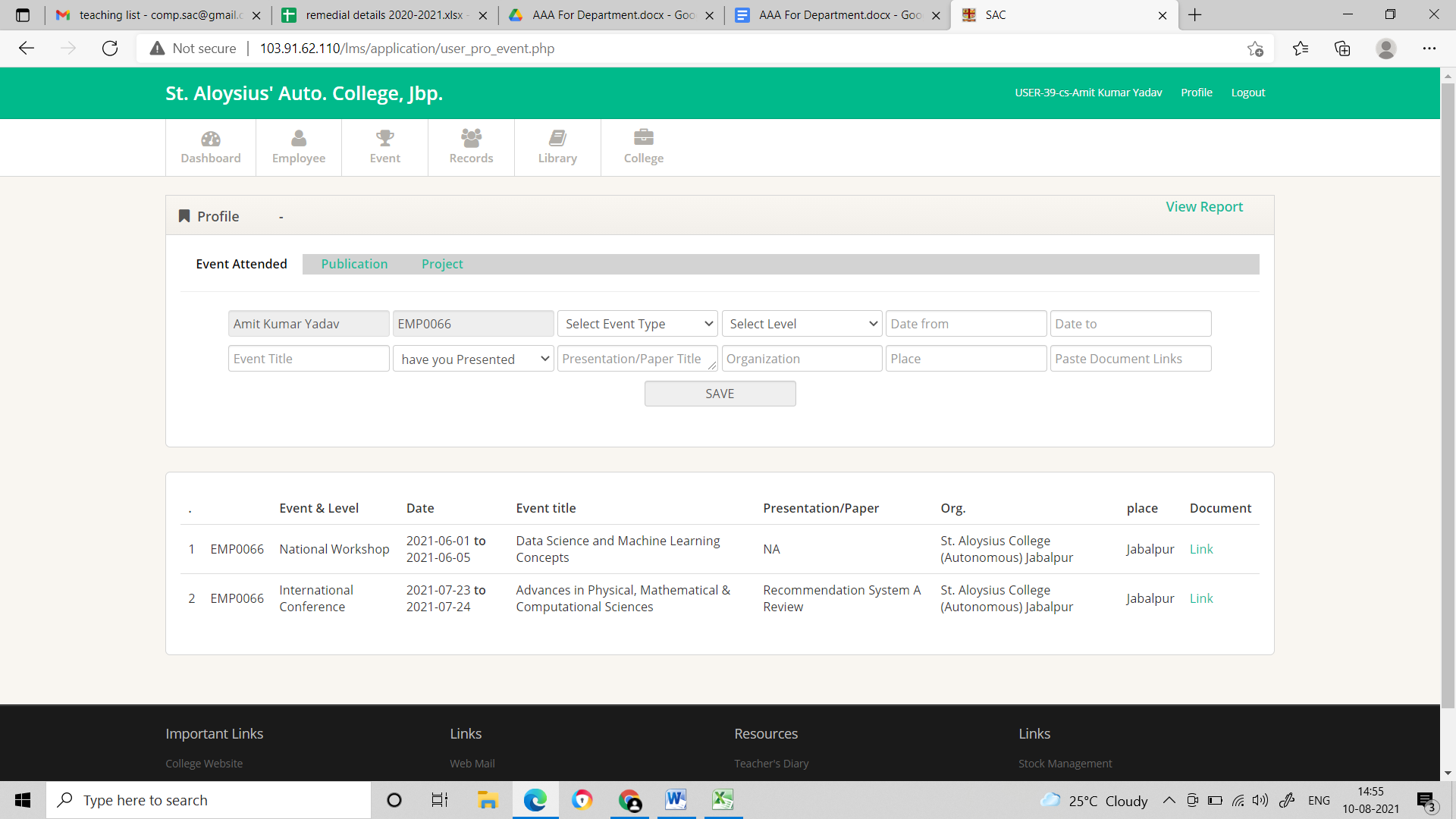
1. Enter your employee ID in user id and Password both section



Click Employee

1. Choose academic profile from list





Fro Publication entry

FOR EVENT ENTRY

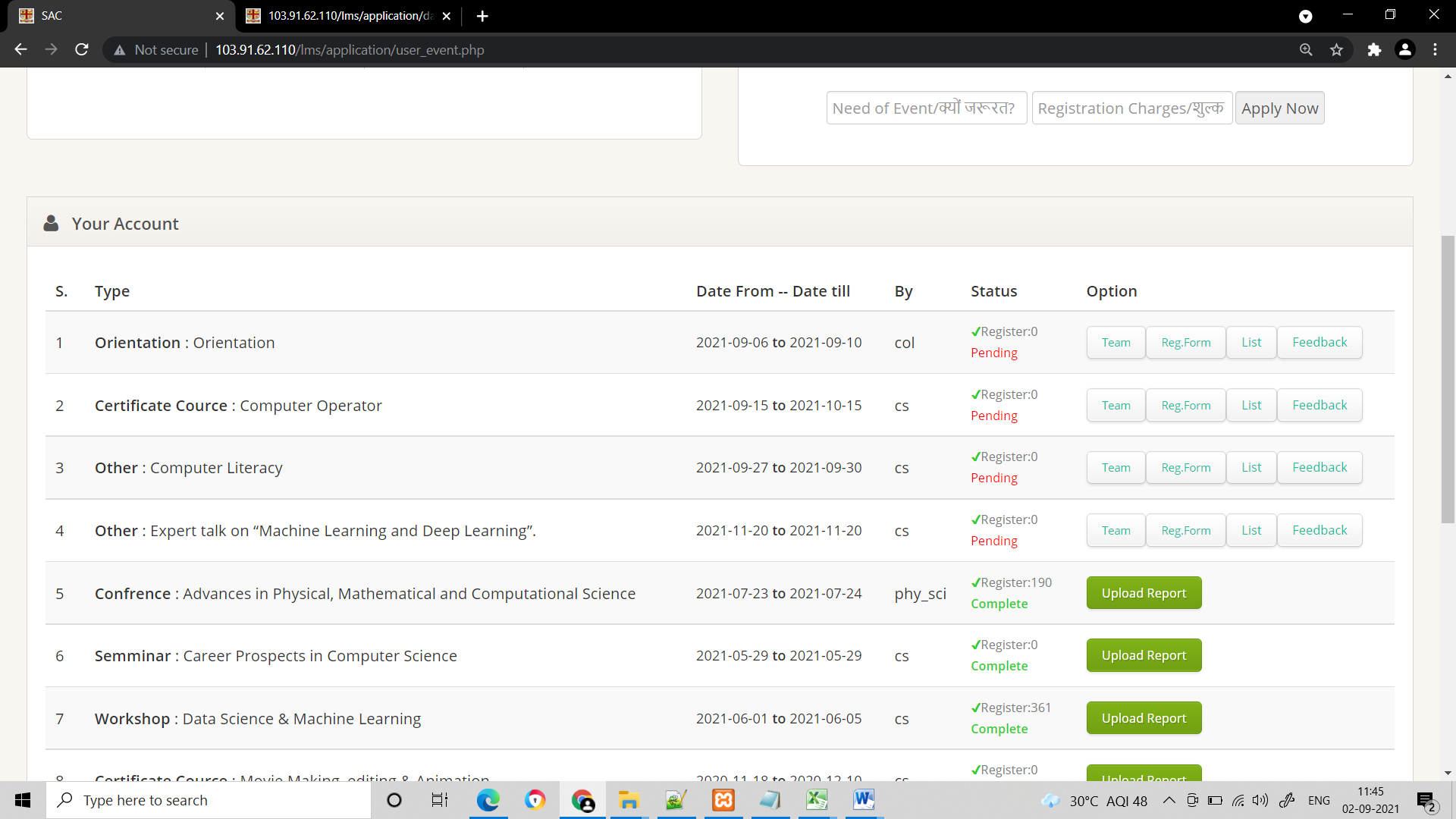
For project

1. Fill entries and click SAVE

The End

Updating records for an event steps:

1. Add teacher’s duty list in Team button.
2. Use reg form for registration.
3. Use Feedback button for taking feedback.
4. Click event complete button.
5. Upload report.
6. View report or generate certificate of participation.



Add Teacher involve in activity

Event Registration form