

IQAC
MEETING MINUTES
2018-2019

(2018-19)

राजहंस

Date

Page

IQAC MEETING - V

Date - 24.08.18

Venue - Conference Room


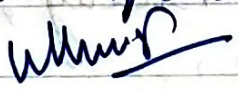
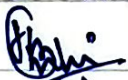
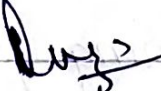



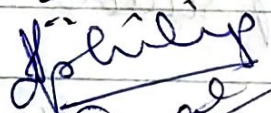
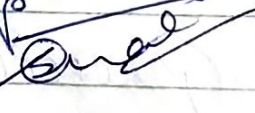

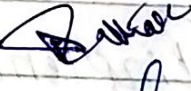


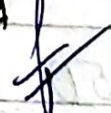
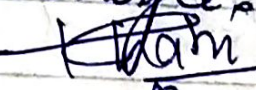

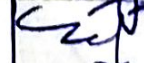
A meeting of the Internal Quality Assurance cell of St. Mary's College (Autonomous) Jabalpur was held on Friday, the 24th August at 12:00 noon.

AGENDA

1. Opening Prayer
2. Minutes of the previous meeting
3. Discussion on matter(s) arising out of the previous minutes.
4. Presentation on 'Choice Based Credit System'
5. Implementation of 'Choice Based Credit' system in post graduate courses.
6. 150 years of Mahatma Gandhiji
7. Examination Schedule
8. Any other matter with the permission of the Chair.

9. Vote of thanks
10. Concluding prayer

MEMBERS PRESENT :

1. Fr. Fr. Fr. Vazhan Arasu (Chairperson) 
2. Fr. Abraham T. 
(Vice President of St. Aloysius College Society)
3. Fr. Ben Anton Rose 
4. Fr. Mrs. Anjali D' Souza 
5. Fr. Pankaj Shukla 
6. Ms. Rajkumar Parmar
7. Ms. Shrabjeet Singh Mokha
8. Ms. Atmanand Dubey 
9. Fr. Mrs. Mita Tardari 
10. Fr. Mrs. Elena Philip 
11. Fr. Mrs. Sonal Rai 
12. Ms. Siby Samuel 
13. Fr. Mrs. Neelanjana Patkar 
14. Fr. Mrs. Rupali Ahluwalia 
15. Ms. Pearly Jacob 
16. Fr. Mrs. Parashree Mukherjee 
17. Ms. Radhika Khatri 
18. Ms. Shubhi Agrawal 
19. Fr. Kallel Vas 

MINUTES OF THE MEETING

The meeting started with a prayer given by Dr. Anjali D'Souza which was followed by the first point of the agenda. Dr. Das welcomed all the members and read the minutes of the previous meeting.

Dr. Anjali D'Souza gave presentation on "Choice Based Credit System". She said that all post graduate courses shall have 4 semesters and each semester will comprise of core papers, core electives, open electives and practical. Minimum credits for a course will be 100. Four credits will be allocated for skill development courses common to all post graduate programme i.e. computational skills, personality development, communication skills, entrepreneurship skills etc. All the members appreciated the initiative taken by the college for P-G courses.

Dr. Das read the UGC circular in the meeting, according to which focus should be on curriculum / academics rather than on extra curricular activities.

Examination schedule for the year 2018-19 was discussed. Teachers were advised

to orient the students on writing to the point and pertinent answers and also acquaint them with the sample answers of short and long answer type questions.

It was notified about the UGC letter for celebrating the 150 years of Mahatma Gandhiji by organizing a national competition (play/ Essay on his life).

As suggested by the members in the earlier meeting, the members of women cell of the college along with 26 girls students of all streams participated in the awareness program entitled "Stree Suraksha Samvad" (Women Safety Tivouse). This was organized by Rajkrishna Tarkha Foundation along with the cooperation of various non-government organizations including Prayash, Virechana, Akhil Bhartiya Mahila Parishad, Sargini, Pragati ladies club etc. Various women issues including sexual harassment, dowry system, domestic violence and inequality faced by women were discussed.

The Principal asked all the members to give their suggestions to which -


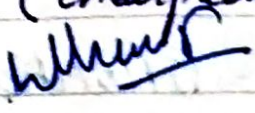



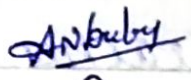
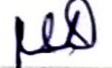
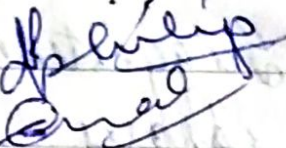
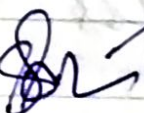
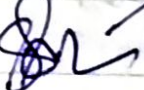

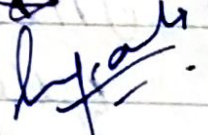



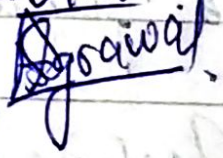

- Ms. Morkha emphasized on the importance of ICT tools in teaching learning in present scenario and advised to conduct ICT based training programmes or workshops from time to time for the faculties to train them with the latest techniques of ICT tools thereby facilitating smart teaching and learning.
- Suggestion was given to donate one day's salary for Kerala flood relief fund.
- Medical camps should be organized for college students and teachers.
- Women Empowerment related activities should be undertaken.

Meeting concluded by words of gratitude given by Dr. Das and a concluding prayer by Dr. Mrs. Elena Philip.

Proposed by
[Signature]
Dr. Mrs. Elena Philip

Seconded by
[Signature]
Dr. Mrs. Nita Varma

MEMBERS

1. Mr. Fr. G. Vazhar Araso (Chairperson) 
2. Fr. Abraham T. 
(Vice-President, St Aloysius College Society)
3. Fr. Ben Anton Rose 
4. Mrs. Anjali D'Souza 
5. Mrs. Parvati Shukla 
6. Mrs. Rajkumar Parmar
7. Mrs. Sadiabjeet Singh Motra
8. Mrs. Atmendra Dubey 
9. Mrs. Nita Tabari 
10. Mrs. Elena Philip 
11. Mrs. Sonal Rai 
12. Mrs. Siby Samuel 
13. Mrs. Velanjata Patkar 
14. Mrs. Rupali Ahluwalia 
15. Mrs. Pearly Taob 
16. Mrs. Parnashree Muthusjee 
17. Mrs. Radhika Khateri 
18. Mrs. Shubhi Agrawal 
19. Mrs. Kallol Das 

IOAC MEETING - VI

Date - 19.12.18


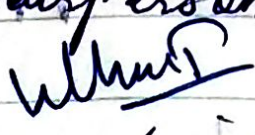


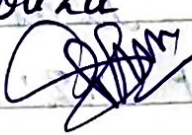
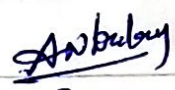

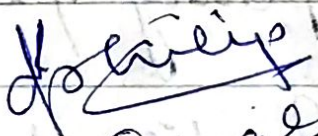
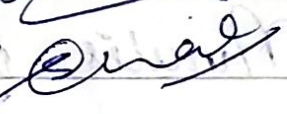
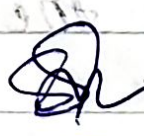
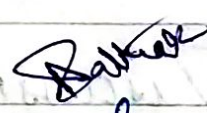
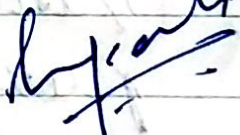

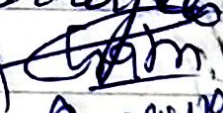
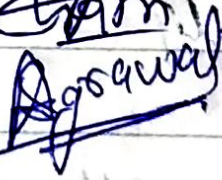

Venue - Conference Room

A meeting of the Internal Quality Assurance Cell of ~~St~~ Aloysius' College, (Autonomous) Jabalpur was held on Wednesday, the 19th Dec. at 12:30 p.m.

AGENDA

1. Opening Prayer
2. Minutes of the previous meeting
3. Discussion on matter(s) arising out of the previous minutes
4. To improve the professional grades of the faculty
5. Any other matter with the permission of the chair
6. Vote of thanks
7. Concluding Prayer

MEMBERS PRESENT:

1. Dr. Fr. G. Vazhar Arasu (Chairperson) 
2. Fr. Abraham T. 
(Vice-President, St. Aloysius' College Society)
3. Fr. Ben Anton Rose 
4. Dr. Mrs. Anjali D' Souza 
5. Dr. Parthaj Shukla 
6. Mrs. Rajkumar Pamar
7. Mrs. Sarabjeet Singh Norkha
8. Mrs. Atmanand Tubey 
9. Dr. Mrs. Mita Tarbari 
10. Dr. Mrs. Elena Philip 
11. Dr. Mrs. Sonal Rai 
12. Mrs. Siby, Samuel 
13. Dr. Mrs. Nulanjana Pathak 
14. Dr. Mrs. Rupali Ahluwalia 
15. Mrs. Pealy Jacob
16. Dr. Mrs. Parashree Muthurjee 
17. Mrs. Radhika Khatri 
18. Mrs. Shubhi Agrawal 
19. Dr. Kallol Das 

MINUTES OF THE MEETING

Date _____

Page _____

The meeting started with a prayer given by Dr. Anjali D Souza. which was followed by the first point of the agenda. Dr. Das welcomed all the members and read the minutes of the previous meeting.

(The college has conducted ICT based four day faculty training programme of South Asia to update them with the latest technology which could be applied in teaching learning process for better understanding of the content.

Dr. Das informed the members that college will be the mentor institution for 10 colleges of Jabalpur where the IQAC working committee team members will be the resource person and will monitor the performance and feedback of mentee institutions from time to time.

Dr. Das also informed the members that the IQAC of the college will take initiative to organise professional development / administrative training programmes for teaching and non-teaching staff during the year.

Dr. Anjali D'Souza informed that a free medical camp was conducted by the "Swasth Naari Swasth Pradesh" organization at the college where around 908 girls / women including teaching staff were screened by doctors.

A workshop was conducted to provide hands on training and detailed technical knowledge of agriculture to the students during the programme.

NSS Society of the college organised Debate competition on Matdan where 35 students participated.

Aids awareness program was organised followed by a rally and rukhad natak played by the students of the college.

The IQAC of the college conducted a two days national workshop on "Revised Assessment & Accreditation Framework for Higher Education Institutions in India" to provide academicians and research scholars with opportunities to network, explore new solutions etc.

A medical check-up camp for the girl students under the program of "Swasth Nari Swasth Pradesh" was conducted in the college in collaboration with "Madhya Pradesh Ayurvedigyan Vihara Vidyalaya, Jabalpur" where 885 students were benefitted.

The college organized two days self-defense program "Nubhar Nari Vidya" for girl students as per the direction of M.P. Higher Education, Bhopal. where 164 students were benefitted by the program.

It was recommended the teachers to undertake minor and major research projects to improve their professional grades and upgrade research abilities.

The Principal asked all the members to give their suggestions to which:-

- Mrs. Parmar advised to have some skill oriented activities under Entrepreneurship Development Cell.
- The college staff was advised to increase public perception about the college by writing more reviews on google.

- Mrs. Morkha advised to focus on personality development of students by holding expert talks / workshop.
- Fr. Das stressed on the need of code of ethics for plagiarism and research to which other members agreed and asked to present it in the upcoming meeting.

Meeting concluded by words of gratitude given by Fr. Das and a concluding prayer by Fr. Mrs. Elena Philip.

Proposed by D.S.
Fr. Mrs. Anjali D'Souza

Seconded by M.D.
Fr. Mrs. Nita Zambasi

MEMBERS

1. Fr. Fr. G. Vazhar Araso (Chairperson) M.D.
2. Fr. Abraham T. W.M.S.
(Vice-President, St. Aloysius College Society)
3. Fr. Ben Anton Rose W.M.S.
4. Fr. Mrs. Anjali D'Souza D.S.
5. Fr. Pankaj Shukla W.M.S.
6. Mr. Rajkumar Pamar
7. Mr. Sarabjeet Singh Morkha
8. Mr. Atmanand Dubey Atmanand
9. Fr. Mrs. Nita Zambasi M.D.

10. Tr. Mrs. Elena Philip Philip
11. Tr. Mrs. Sonal Rai Sonal
12. Mrs. Siby Samuel Siby
13. Tr. Mrs. Veeranjana Pathak Pathak
14. Tr. Mrs. Rupali Ahluwalia Rupali
15. Mrs. Pearly Jacob
16. Tr. Mrs. Purnashree Mukherjee Mukherjee
17. Mrs. Radhika Khatri Khatri
18. Mrs. Shubhi Agrawal Agrawal
19. Tr. Kallol Das

IQAC MEETING - VII

Date - 25.03.19


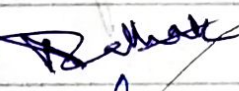

Venue - Conference Room

A meeting of the Internal Quality Assurance Cell of St. Aloysius College, (Autonomous) Jabalpur, was held on Monday, the 25th March, 2019 at 12:00 noon.

AGENDA

1. Opening Prayer
2. Minutes of the previous meeting
3. Discussion on matter(s) arising out of the previous minutes
4. Approval of Code of Ethics of plagiarism and research
5. Approval of Student Satisfaction Survey
6. Any other matter with the permission of the chair
7. Vote of thanks
8. Concluding Prayer

MEMBERS PRESENT:

1. Dr. Fr. G. Vazhan Arau (Chairperson)
2. Fr. Abraham T. (Vice-President, St. Aloysius College Society)
w/ Mrs. 
3. Fr. Ben Anton Rose 
4. Dr. Mrs. Anjali D'Souza 
5. Dr. Parkaj Shukla 
6. Ms. Rajkumar Pamar
7. Ms. Sarabjeet Singh Mokka
8. Ms. Atkanand Tubey 
9. Dr. Mrs. Mita Tarkash 
10. Dr. Mrs. Elena Philip 
11. Dr. Mrs. Sonal Rai 
12. Ms. Siby Samuel 
13. Dr. Mrs. Velanjana Pathat 
14. Dr. Mrs. Rupali Ahluwalia 
15. Ms. Pearly Jacob 
16. Dr. Mrs. Purnaksee Mukherjee 
17. Ms. Radhika Khatri 
18. Ms. Shubhi Agrawal 
19. Dr. Kallol Das 

MINUTES OF THE MEETING

The meeting started with a prayer given by Dr. Anjali D'Souza which was followed by the first point of the Agenda. Dr. Das welcomed all the members and read the minutes of the previous meeting.

Dr. Das presented the Student Satisfaction Survey given by NAAC to be implemented in which some questions were added by IQAC of the college that got approved by the members present in the meeting.

Dr. Das also presented the Code of Ethics of plagiarism and research in the meeting and it was approved by the members.

The IQAC of the college and external members of IQAC always emphasize on conducting students' progression based activities. In this regard, Dr. Nita Dabari announced the activities that are undertaken by the college as under -

- The college has conducted Entrepreneurship

-ship awareness camp for life sciences students to promote and develop the skills in the students.

- The college organised workshops on personality development.

- National youth day was celebrated in memory of Swami Vivekananda by the students. Suya namaskar and yoga was organised at college premises.

- One of the best practices of college - Inward Outward journey 2018-19 lecture series started.

- The NCC students organised an awareness programme on traffic rules.

The Principal asked all the members to give their suggestions to which -

- Ms. Pamar suggested to conduct awareness programmes on social issues of prime importance every month.

- Mr. Das advised to conduct various activities and programs which directly had an impact on the employability of

students.

Meeting concluded by words of gratitude given by Fr. Das and a concluding prayer by Fr. Mrs. Elena Philip.

Proposed by

Fr. Mrs. Anjali D'Souza

Seconded by

Fr. Mrs. Elena Philip

MEMBERS

1. Fr. Fr. G. Vaxhan Arasu (Chairperson)
2. Fr. Abraham T. W.M.P.
(Vice-President, St. Aloysius' College Society)
3. Fr. Ben Anton Rose Ben
4. Fr. Mrs. Anjali D'Souza
5. Fr. Pankaj Shukla Pankaj
6. Ms. Rajkumar Pamar
7. Mr. Satyajeet Singh Mokha
8. Mr. Atmanand Tribey Atmanand
9. Fr. Mrs. Mita Tribali MD
10. Fr. Mrs. Elena Philip Elena Philip
11. Fr. Mrs. Saral Rai Saral
12. Ms. Siby Samuel S
13. Fr. Mrs. Neelanjana Pathak Neelanjana
14. Fr. Mrs. Rupali Ahluwalia Rupali
15. Fr. Ms. Peary Jacob Peary
16. Fr. Ms. Parashree Mukheyjee Parashree
17. Ms. Radhika Khatri Radhika

18. Ms. Shubhi Agrawal

~~Agrawal~~

19. Mrs. Kallol Das

I QAC MEETING - VIII

Date - 24.06.19

Venue - Conference Room

A meeting of the Internal Quality Assurance Cell of St. Aloysius College (Autonomous) Jabalpur, was held on Monday, 24th June, 2019 at 12:30 pm.

AGENDA

1. Opening Prayer
2. Minutes of the previous meeting
3. Discussion on matter(s) arising out of the previous minutes.
4. Professional development / administrative training programmes.
5. Post accreditation initiative(s)
6. Any other matter with the permission of the chair
7. Note of thanks
8. Concluding prayer

MEMBERS PRESENT:

1. Mr. Fr. G. Vazhan Arasu (Chairperson)
2. Fr. Abraham T. W. M. S.
3. (Vice-President, St. Aloysius College Society)
4. Fr. Ber Anton Rose Fr. B. A. R.
5. Mr. Anjali D'Souza Anjali D'S.
6. Mr. Pankaj Shukla Pankaj S.
7. Mr. Rajkumar Pamar
8. Mr. Sarabjeet Singh Mokka
9. Mr. Atmanand Dubey Atmanand D.
10. Mr. Mrs. Gitita Tumberi Gitita T.
11. Mr. Mrs. Elena Philip Elena P.
12. Mr. Mrs. Sonal Rai Sonal R.
13. Mr. Mrs. Siby Samuel Siby S.
14. Mr. Mrs. Meelanjana Pathak Meelanjana P.
15. Mr. Mrs. Rupali Ahluwalia Rupali A.
16. Mr. Mrs. Pearly Jacob Pearly J.
17. Mr. Mrs. Panchsee Mukherjee Panchsee M.
18. Mr. Radhika Khatri Radhika K.
19. Mr. Shubhi Agrawal Shubhi A.
20. Mr. Kallel Vas. Kallel V.

MINUTES OF THE MEETING

The meeting started with a prayer given by Mr. Anjali T'souza which was followed by the first point of the agenda. Mr. Das welcomed all the members and read the minutes of the previous meeting.

Mr. Capt. Sonal Rai informed the members that the NCC Cadets of 2 MP. NAVAL UNIT, Jabalpur conducted a successful celebration of International day against Drug abuse and Human trafficking. These cadets presented a skit, speech and slogans which helped in making people aware about the day.

Mr. Vedanjana Pathak notified the members that Parent-Teacher meeting was conducted in the college for all the streams. A large number of parents attended the meeting and expressed their views about their wards.

Mr. Mita T'abari notified the members with the initiatives taken by the I, O, A, C of the college with reference to the announcement made by Mr. Das in

the former meeting (VI), according to which, 10 professional development / administrative programmes were organised for teaching and non-teaching staff during the year and the number of teachers benefitted by various programmes were 62.

The college has also undertaken development programmes for their support staff and conducts an orientation programme for the support staff every year, need based training is provided to the administrative staff & also provides reasonable financial support during times of need.

It was notified the members about the initiatives taken by the college post accreditation as under -

- Use of plastic has been prohibited in college campus.
- To reduce paper wastage, there is significant increase in the use of electronic media.
- Use of Bicycles for coming to college on Saturdays by some faculty members.
- Usage of least amount of toxic chemicals in practical at JCI and PCB level.

- Creative use of e-waste (like using old ink refill can for making lamps)
- Production of eco-friendly materials like - biodegradable nappies, eco-friendly products - cosmetics & biodegradable bandages.

Dr. Das also informed the members that Mr. Siby Samuel will be the IQAC coordinator from the next academic session. He thanked all the criteria in-charges and the working committee members for their loyal, timely and strenuous efforts in the functioning of the IQAC. He acknowledged everybody's contribution and expressed his gratitude towards all the members.

The Principal asked all the members to give their suggestions to which -

- Dr. Das suggested to prepare the academic calendar and upload it timely on the website so that the students can go through it before any event takes place.
- It was advised to conduct skill oriented and curriculum based activities for better teaching & learning.

Meeting concluded by words of gratitude given by Fr. Vas and a concluding prayer by Fr. Elena Philip.

Proposed by

Fr. Capt. Sonal Rai

Seconded by

Fr. Mrs. Anjali Souza

MEMBERS

1. Fr. Fr. G. Vazhan Araso (Chairperson)
2. Fr. Abraham T. (Vice-President, St. Mloysius College Society)
3. Fr. Ben Anton Rose
4. Fr. Mrs. Anjali Souza
5. Fr. Pankaj Shukla
6. Ms. Rajkumar Parmar
7. Ms. Salabjeed Singh Mokha
8. Ms. Atmanand Tubey
9. Fr. Mrs. Nita Tarbar
10. Fr. Mrs. Elena Philip
11. Fr. Capt. Sonal Rai
12. Ms. Siby Samuel
13. Fr. Mrs. Veeranjana Pathak
14. Fr. Mrs. Rupali Ahluwalia
15. Fr. Mrs. Pearly Jacob
16. Fr. Mrs. Parnashree Mukherjee
17. Ms. Radhika Khatri
18. Ms. Shubhi Agrawal
19. Fr. Kallol Das